



Document Management

QNET Healthcare Document Management System

Many hospitals live and breathe in a sea of paper. Over the years, thousands and even millions of documents have been accumulated and more files are being added daily. Storage space alone for those files can be an expensive problem. Wading through that maze of paper document files to retrieve a particular document can be very time consuming, if not nearly impossible. Losing documents altogether is not unusual. Many organisations have looked to Document Management Systems to eliminate their paper storage and retrieval problems.

By converting their archived files and newly generated files into efficient electronic documents, their document storage space problems are eliminated. With the QNET Electronic Document Imaging System document retrieval becomes almost instantaneous with the click of a couple of buttons. Time wasted hand shuffling through paper files looking for documents and then returning those files is eliminated. For many healthcare institutions, the savings in time and money here alone recover the cost of a Document Management System in a matter of months.

Our scalable **Electronic Document Management Solutions** transform paper documents into a secure electronic format that can be quickly and securely accessed by medical professionals and administrative staff. This enables physicians to assess a patient's needs, recommend appropriate care, and ensure confidentiality. Since all of the patient's data is stored digitally, administrative time is reduced and staff productivity increased.

What is Document Imaging?

Document Imaging is the computer technology used in duplicating an exact image of an original paper document into a computer-readable electronic format. Almost every organization today has business processes buried and bogged down using paper as their primary "media". Paper physically restricts the use of the information.

Management of Medical Records

This innovative software tool by QNET is designed so that clinical information assets are folded into one on-line data repository. These electronic records enable providers to view patient data, diagnostic results, route a chart, and review clinical notes. This powerful tool also accelerates, assists, and monitors physician chart completion.

Efficient electronic storage and rapid retrieval is the core function of the QNET Electronic Document Management System. By utilizing networked high-volume interface engine scanner technology with automated document indexing features, your organization can analyze key information at peak efficiency. Since our document imaging systems are Internet / Intranet enabled, you're assured that the entire organization can view critical healthcare information in a secure format.

Patient Accounting

When patient information can't be transferred quickly, various healthcare departments sit idle. Patient Accounting streamlines the transfer of patient accounting information to and from the business office and other departments. This is achieved by creating a consolidated patient account file that includes all billing, patient ID, and insurance documents. Furthermore all on-line notes are available for easy, shared, and secure access.

When information is freed from the physical limitations of paper and converted into an electronic format, it becomes a more valuable strategic resource. The QNET Electronic Document Imaging System allows you to create electronic documents that can be viewed, searched, and printed from virtually any computer or printer while pages retain their original look and feel -- complete with text, graphics, photos, and colour.

Applications For A Document Management System is Nearly Limitless. Efficient document management is no longer a neat idea that would be nice to do someday. Efficient document management is a necessity to maintain a competitive edge.

Workflow Management

Redundant tasks slow down any organization. With Workflow management you eliminate redundant tasks and analyse automated workflow processes. This increases staff productivity and reduces bottlenecks.

Document Management & Electronic Imaging Consultancy Services

The term document management is often refers to an entire set of technologies which include many complex process applications.

As you can see, there are many issues that must be addressed if a document management system is going to be implemented effectively. Project managers need to either develop a basic understanding of all the available technologies or retain the assistance of someone who possesses the knowledge. QNET Software Engineering Research Laboratory, as specialists in contemporary imaging technologies, fully understands these issues and is equipped to handle any document imaging / management requirement.

WWW.QNETSOFT.COM